



DEPARTMENT OF ENVIRONMENT
AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City, Philippines

JUN 24 1997


**SPECIAL ORDER
NO. 97- 722**

SUBJECT : Authorizing the Attendance of Some Planning and Policy Studies Office Personnel to Attend the Training Courses on Computer Systems at the Informatics Computer Institute, SM City

In the interest of the service and in line with the Office's thrust to improve the capabilities of its personnel, the following staff are hereby authorized to attend training at the Informatics Computer Institute, SM City:

Name	Course	Schedule
1. Ma. Theresa M. Enriquez	Aldus, Pagemaker	June 28 to July 19, 1997
2. Imelda Matubis	-do-	Saturday 9:00 to 12:00

Training fees of P 2,500.00 per participant for Aldus and Pagemaker combined are hereby authorized and will be charged against the funds of the Policy Studies Division, PPSO subject to the usual accounting and auditing rules and regulations.


SABADO T. BATCAGAN
Assistant Secretary for Planning and
Policy Studies Office