

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City, 1100

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July 28, 1997

SPECIAL ORDER No. 97- <u>861</u>

SUBJECT :

Authorizing the Conduct of Mid-Point Evaluation and Target Confirmation Workshop by the Personnel

Division on August 1, 1997.

In the interest of the service, the Personnel Division is hereby authorized to conduct a one day Mid-Point Evaluation and Target Confirmation Workshop to be held at the Management Conference Room on August 1, 1997 from 8:30 A.M. to 5:00 P.M.

All Staff of the Personnel Division are required to attend and bring with them their Accomplishment Reports from January to June 1997 and Target Activities for July to December 1997.

Expenses to be incurred for the purpose shall be chargeable against Personnel Division Fund subject to the usual accounting and auditing rules and regulations.

This Order shall take effect only for the duration of the said workshop.

Assistant Secretary for Management & International Environmental Affairs