



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City, 1100  
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AUG 04 1997

**DENR SPECIAL ORDER**  
NO. 97 - 899

**SUBJECT :** **Designation of MR. RENE A. BELEN, Chief, Records Management and Documentation Division, as Officer-In-Charge, Administrative Service, In Concurrent Capacity**

In the interest of the service, and in view of the official travel of OIC Director Ramon M. Ezpeleta, Administrative Service, to attend the 24<sup>th</sup> Asian Regional Training and Development Organization (ARTDO) Conference in Malaysia, MR. RENE A. BELEN, Chief of the Records Management and Documentation Division, is hereby designated as Officer-In-Charge, Administrative Service, in concurrent capacity.

Under this designation, Mr. Belen shall discharge the duties / functions normally being performed by the OIC-Director Administrative Service, and shall sign as follows:

**RENE A. BELEN**  
OIC-Office of the Director, Administrative Service  
In Concurrent Capacity

This Order shall take effect on August 4, 1997 and shall automatically be revoked upon the return of OIC-Director Ezpeleta from his aforementioned official travel.

  
**VICTOR O. RAMOS**  
Secretary