



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF ENVIRONMENT
& NATURAL RESOURCES
CORDILLERA ADMINISTRATIVE REGION

January 31, 1997

SPECIAL ORDER
NO. 97-995

**SUBJECT: CREATION OF THE REGIONAL TASK FORCE ON
WATER RESOURCES MANAGEMENT**

In the interest of the service and pursuant to provisions of Executive Order No. 374 which provides the creation of a Presidential Task Force on Water Resources Development and Management (PTFWRDM), a Regional Task Force is hereby created to supervise, manage, coordinate, and facilitate the preparation and production of maps for the database development on water resources and the Water Resource Strategic Plan of the Cordillera. The task force shall be composed of technical and support working groups with the following officials and personnel:

A. Supervision & Management Group:

- RED Oscar M. Hamada - Over-all Head
- RTD Oscar Suguitan - FMS
- RTD Fredric Villanueva - EMPAS
- OIC, RTD Victor Cosalan - LMS
- OIC, RTD Alfredo Agpaoa - ERDS
- RD Neoman Dela Cruz - MGB

B. Technical Evaluation Group:

- Anthony Victor Lopez- Project Coordinator
- Egidio Costales, Jr. - ERDS
- Julius Cawilan - FMS
- Fay Apil - MGB
- Arturo Sarabia, Jr. - Computerization
- Mina Yawan - Planning

C. Planning & Monitoring Group:

- Francis Basali - PMD
- Fely Tobias - PMD
- Rudolph Val Degay - FMS

D. Support Service Group:

- Marcelino Basatan - Administrative
- Julio Gondales - Finance
- Juan M. Calimag - Special Concerns
- Jane Murillo - Accounting
- Josephine Plomen - Budgeting
- Constancia Cases - Cashiering
- Estrellita Belandres - Auditing
- One Audit Staff - Auditing

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E. Data Gathering & Cartographic Group:

Oscar Narciso	-	Team leader, Cartography
Juancho Tagnipis	-	EMS II
Rosemarie Astadan	-	Statistician
Alexander Quiroz	-	Cartographer
Velmor Almacen	-	Cartographer

The above named officers and support personnel shall, in addition to their regular duties and responsibilities, perform the following functions:

A. Supervision and Management Group

1. Oversee the implementation and operationalization of the PTFWRDM throughout the course of the project operation following the prescribed work and financial plan.

B. Technical Evaluation Group

1. Provide technical assistance on data gathering and conduct field validation;
2. Identify existing and other relevant information vital to the development of a water resource information system;
3. Analyze and assess data gathered and organize data base presentation using multi-media Geographic Information System (GIS);
4. Prepare design mechanism to develop capability to sustain the continuing data gathering activity;
5. Conduct provincial consultation workshops on the preparation of various land use maps; and
6. Conduct information, education and communication (IEC) campaign on water resource management and development in coordination with PTFWRDM.

C. Planning & Monitoring Group

1. Coordinate with the sectors concerned, other government agencies, local government units and others institutions that deal with water resources management;
2. Responsible in the preparation of work and financial plan;
3. Evaluates reports of the different technical working groups;
4. Submit overall output of the Task Force to DENR, Central Office and other concerned offices;
5. Assist the technical evaluation group in the conduct of workshops and IEC campaign; and
6. Monitor the implementation of project to ensure on-time submission of outputs based on work and financial plan.

D. Support Service Group

1. Provide the necessary administrative and financial support services for the operationalization of the task force;
2. Procure supplies and materials needed by the task force and see to it that these are delivered on time;
3. Assist in the preparation of Work & Financial Plan of the task force; and
4. Submit financial reports as scheduled.



E. Data Gathering and Cartographic Group

1. Gather and collate data required in the map preparation;
2. Draw up maps into overlays showing the profile of various water resources;
3. Gather references relative to the formation of various overlay maps as basis for producing a geographic profile on all water resource areas;
4. Perform the lay-outing/drawing of various maps that presents updated information; and
5. Submit maps to the Technical Evaluation group as scheduled.

The above designated officers and personnel are entitled to reasonable travelling expenses while in the execution of their additional responsibilities related to this order and shall collect administrative cost in accordance with the level and extent of effort rendered to the Task Force as determined by the Regional Executive Director, and chargeable against the funds allotted for the task force subject to the usual accounting rules and regulation.

This Order takes effect immediately and supersedes the Special Order issued December 12, 1996.


OSCAR M. HAMADA
Regional Executive Director

Confirmed:


VICTOR O. RAMOS
Secretary