



Republic of the Philippines  
Department of Environment and Natural Resources  
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# 6 20 26

JAN 30 1998

**SPECIAL ORDER**

No. 98-84

**SUBJECT: AUTHORITY FOR MR. GALO C. MARTINEZ JR.,  
RECORDS OFFICER IV TO HOLD CASH ADVANCE**

In the interest of service, Mr. Galo C. Matinez Jr., is authorized to hold cash advance in the amount of Twenty Five Thousand Pesos (P 25,000.00), to defray expenses that maybe incurred by the Records Management and Documentation Division for mailing services and other incidental expenses, most especially for emergency purchase of supplies and materials subject to usual accounting and auditing rules and regulations.

This order takes effect immediately and supercedes all previous orders inconsistent herewith.

  
RAMON J.P. PAJE

Assistant Secretary for Management Services  
and International Environmental Affairs