

DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES  
ENR - SECTOR ADJUSTMENT LOAN PROGRAM

**DENR SPECIAL ORDER**

NO: 99 - 101

Series of 1999

FEB 0 1 1999

SUBJECT : Authorizing the attendance of selected CBFMO Staff and DENR Officials to the Implementation Completion Report (ICR) Orientation and Workshop for ENR-SECAL Program on February 2-3, 1999.

In the interest of service and in order to ensure a well-focused and well-structured system of program evaluation for the Implementation Completion Report (ICR) for ENR-SECAL Program, the following officers and staff of DENR are hereby authorized to attend the said workshop:

A. ICR Integrators:

1. Romeo T. Acosta - Program Director, ENR-SECAL Program
2. Joey E. Austria - Deputy Program Director, ENR-SECAL Program
3. Lallyjean S. Aguilar - Technical Unit (TU) Head, ENR-SECAL
4. Lolita O. Historillo - Finance Unit (FU) Head, ENR-SECAL
5. Cyrus P. Borja - MIS Unit Head, ENR-SECAL
6. Vilma Santiano - Admin. Unit Head, ENR-SECAL
7. Augusto V. Abad - Auditor, DENR
8. Hector Magsambol - PDO IV, FO
9. Edward Larubis - Administrative Services, DENR
10. Reynaldo C. Bayabos - Executive Officer, PCIDCS

B. Policy Component

1. Arsenia E. San Diego - Team Coordinator
2. Edward Palad
3. Felecitas Martin
4. Nonito Tamayo
5. Luz Ang
6. Remy Evangelista
7. Lourdes Wagan
8. ~~Romelo Cabangon~~
9. Nestor Venturillo
10. Lolita Historillo
11. Fe Carpio
12. Lisette Monteno

C. Monitoring and Enforcement Component (MEC)

1. Percival Cardona - MEC Coordinator
2. Elena Apolonio
3. Henry Mandocdoc
4. Roger Serrano
5. Clemencia Evalle
6. Silverio Soriano
7. Eugene Antolin
8. Nick Iscala
9. Norlito Sarmiento
10. Nilda Patiga
11. Emily Taeza
12. Freddie Cerilo

D. RRMP Component

1. Samuel Danganan - RRMP Mindanao Coordinator
2. Jonah Liza Filomeno - RRMP Luzon Coordinator
3. Gladys C. Cablayan
4. Marites Delfin
5. Arnie Zaragosa
6. Isabelita Austria
7. Anselmo ~~Cabrera~~
8. Felicitas Martin
9. Mutya Bambalan
10. Moises Butic
11. Nestor Venturillo
12. Cyrille Coliflores
13. Luz Lansigan
14. Venus Reganit

E. Conservation of Priority Protected Areas Project (CPPAP)

1. Irene E. Custodio - CPPAP Coordinator
2. Evangeline Alabastro
3. Gay Victoria S. Andrada
4. Merceditha Medina
5. Cynthia Lopez
6. Samuel Sarmiento
7. Roy Gulane
8. Emily Taeza
9. Elvira Agpoon
10. *W* Antonio Manila


F. Cooperating Agency/Offices

G. Drivers and Support Staff (11)

1. PPSO - Policy Division
2. PAWB
3. FMB Planning Division
4. Field Operations
5. DENR Accounting
6. ERDB
7. FASPO

This Order takes effect only during the stated workshop duration. The aforementioned persons are required to take active part in the activities and prepare the expected outputs per attached Workshop Design.

Approved:



**RAMON J. P. PAJE**  
Undersecretary

Environment and Programs Development

Recommending Approval:



**ROMEO T. ACOSTA**  
Program Director  
ENR-SECAL Program/CBFMO



ENR-SECAL PROGRAM ORIENTATION AND WORKSHOP ON THE PREPARATION OF THE  
IMPLEMENTATION COMPLETION REPORT (ICR)

February 02-03, 1999

Grotto Vista, Bulacan

Rationale:

In anticipation of the ENR-SECAL Program closing date in December 1999, top management see the need for an intensive preparation of the program's Implementation Completion Report (ICR) in accordance with World Bank evaluation requirements. To ensure comprehensiveness in the program review and quality in the performance evaluation, a series of workshops and consultation meetings will be conducted by the PMO of the ENR-SECAL Program from January to September 1999. The first of the series will be an orientation on the ICR processes for all component teams involved in the preparation of the report.

Objectives:

1. To be able to orient the ICR teams on the Bank's methods and procedures for evaluating developmental projects.
2. To prepare the evaluation design and appropriate instruments for the various focused-areas and components of ENR-SECAL.
3. To draw-up the teams terms of reference, action plans and milestones.


Outputs:

1. List of Information Requirements and Finalized Assessment Indicators
2. Outline of Evaluation Design and Draft Assessment Instruments
3. Terms of Reference, Team Action Plan, Timetable and Outputs/Milestones

Methodology:

The orientation will be conducted by the members of the Advanced Workshop on Evaluation System (AWES) Team through lecture and group exercise.

Action Planning for the conduct of evaluation and preparation of the ICR will be done through small group session by each team under the guidance of the Integrators.



Budget:

All expenses related to the workshop shall be charged against the PMO EN-SECAL funds. Travelling expenses of field representatives shall be charged against SECAL allocations in their respective offices.

Schedule:

February 02, 1999

- |      |       |   |  |
|------|-------|---|--|
| A.M. | 9:00  | - | Brief Opening Program  |
|      | 9:30  | - | Overview and Objectives of the Workshop  |
|      | 10:00 | - | Rationale of the ICR Preparation   |
|      | 11:00 | - | Presentation of the Terms of Reference for the ICR<br>Preparation and Outline of Contents of ICR |
| N.N. | 12:00 | - | Lunch Break  |
| P.M. | 1:00  | - | Focused-Area Discussions with AWES Team Members  |
|      | 3:00  | - | Preparation of Outline of Evaluation Design & Instruments  |
|      | 5:00  | - | Integration of Outputs   |
|      | 7:00  | - | Dinner   |

February 03, 1999

- |      |       |   |   |
|------|-------|---|---|
| A.M. | 8:30  | - | Action Planning by Component Team per Assessment Area |
| N.N. | 12:00 | - | Lunch Break   |
| P.M. | 1:00  | - | Integration of Action Plans                           |
|      | 3:00  | - | Next Steps  |
|      | 4:00  | - | Departure   |

