



Republic of the Philippines  
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100  
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43

SEP 15 1999

SPECIAL ORDER  
NO. 99- 1055

SUBJECT: DESIGNATING MS. FE A. MENDIZABAL,  
CASHIER II, AS SPECIAL DISBURSING  
OFFICER (SDO) FOR THE WORKSHOP ON  
AUDIT FOCUSING TO BE HELD AT CIUDAD  
CHRISTHIA, SAN MATEO RIZAL

In the interest of the service, Ms. Fe A. Mendizabal is hereby designated as Special Disbursing Officer (SDO) in connection with the Audit Focusing to be held at Ciudad Christhia, on September 15-18, 1999. As such, Ms. Mendizabal is authorized to hold cash advance in the amount TEN THOUSAND PESOS (P10,000.00) chargeable against OSEC funds, broken down as follows:

07 - 5,000.00  
23 - 2,500.00  
29 - 2,500.00

The cash advance shall be used solely for the purpose for which it is intended and shall be liquidated upon termination of the purpose.

This order takes effect immediately.

**ADRIANO B. NAVA, JR.**  
Assistant Secretary for Management Services