



Republic of the Philippines
Department of Environment and Natural Resources
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SEP 17 1999

SPECIAL ORDER

No. 99- 1062

SUBJECT : JOB ROTATION OF SOME PERSONNEL DIVISION STAFF

In the interest of the service and in accordance with the continuing holistic program to develop and train Personnel Division staff in all areas of personnel systems and procedures, an internal job rotation is hereby effected:

NAME OF EMPLOYEE	FROM	TO
1. Joseph Esperanza	Records Section	Personnel Central Tracking
2. Ildfonso Sembrano	Benefits Section	Records Section
3. Dolores Prudente	Placement Section	Salary/Leave Section
4. Cynthia Austria	Salary/Leave Section	Placement Section
5. Remedios Mariñas	Records Section	In-charge, PES and Liaison to GSIS

As such, the above-named personnel shall clear themselves of all work responsibilities in their present assignment and turn over the same to proper personnel of the section.

This Order takes effect immediately and shall remain in force until revoked by the undersigned.


ANTONIO H. CERILLES
Secretary