

## Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City, 1100

Visayas Avenue, Diliman, Quezon City, 1100 Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43



FEB 1 8 1999

SPECIAL ORDER NO. 99 - 172 SERIES OF 1999

SUBJECT:

<u>Creating the Construction Management Team to manage</u> <u>and supervise the construction of the DENR Main</u> <u>Building Vertical Extension Project</u>

In the interest of the service and pursuant to the provisions of P.D. 1594 as amended, a Construction Management Team is hereby created to manage and supervise the construction of the DENR Main Building Vertical Expansion Project to be composed by the following:

a. ENGR. ROBERTO J. DAVID President, NRDC

Chairman

b. ATTY. ROSELLER S. DE LA PEÑA - Assistant Secretary for Legislative Affairs

Vice Chairman

c. ATTY. ADRIANO B. NAVA, JR. -

Member

Assistant Secretary for Management Services

d. DIR. SILVERIO M. VELEZ Dir., Special Concerns Office Member

e. DIR. EDWARD C. LARUBIS OIC, Administrative Services

Member

The Construction Management Team shall be responsible for the following:

- 1. Exercise direct control and supervision over the construction works
- 2. Approve the request for extra works, change orders, suspension of works, extension period and/or termination of works.
- 3. Act on all billing statements arising from the Construction Project
- 4. Act on any adjustment of probable construction cost indicated by changes in scope, requirements or market conditions not included in the original construction contract.
- 5. Submission of monthly reports to the Secretary and other concerned agency or entity on the progress of the project.
- 6. Inspect, accept and certify the completion of the project according to plans, specification and scope of works.
- 7. Act on the disposal of waste construction materials.
- 8. Exercise all other functions inherent or incidental to the construction project.

Likewise, a Technical Working Group is hereby created to oversee the day to day activities over the Project for the Construction Management Team. Members hereof shall

serve on full time basis and shall report directly to the Project Site. It shall be composed of the following:

- a) ENGR. ANTONIO A. MORENO, JR.
- b) ENGR. BENJAMIN C. LIPARDO

Officials and Personnel involved in this Construction Project by virtue of this Order and those that may be involved hereafter are entitled to an Honorarium of not less than 50% of each monthly salary chargeable against the funds for the Construction Management fee of this Project, subject to accounting and auditing rules and regulations.

This Order takes effect immediately and shall remain in force until the completion of the Project.

ANTONIO H. CERILLES // Secretary

Recommending Approval:

ROSELLER S. DE LA PEÑA

Assistant Secretary for Legislative Affairs

ocm/s.o.construction