



MAR 1 0 1999

DENR

SPECIAL ORDER

NO. <u>99 - 254</u>

SUBJECT:

Authorizing the attendance of DENR Regional Personnel to the Five-Day

Desktop Publishing Workshop on March 22 – 26, 1999 at the DENR

Central Office

It has been determined that IEC plays a very important role in the campaign for popularizing and increasing participation in the Community-Based Forest Management program. This Desktop Publishing Workshop has been set up to train IEC personnel from Regions 2, 10, 11 and 13 in the use of new computer programs for the production of quality and timely IEC print materials.

In view hereof, the following personnel are hereby directed to attend this workshop on the dates and venue indicated, to wit:

NAME

OFFICE

1. Lapertina Madridano

RCBFMO, Region 10

2. Fernando Cajes

RPAO, Region 11

3. Samuel Malayao

RCBFMO, Region 13

4. Robert Rivera

RCBFMO, Region 2

Transportation costs and board and lodging in Manila shall be provided by the Natural Resources Management Program. All other allowances shall be chargeable against their respective office funds subject to the usual accounting and auditing rules and regulations.

For compliance.

ELMER S. MERCADO

Undersecretary for Field Operations