



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES
CARP

108974

APR 07 1999

SPECIAL ORDER
No. 99- 355

**SUBJECT: DESIGNATION OF MS. FE MENDIZABAL AS SPECIAL
DISBURSING OFFICER FOR DENR-CARP**

In the interest of the service and in order to facilitate the immediate payment and/or transactions of the DENR-CARP, Ms. FE MENDIZABAL of the cashier's division is hereby designated as Special Disbursing Officer for DENR-CARP.


As such, Ms. Mendizabal shall be allowed to hold cash advance in an amount not exceeding P20,000, breakdown as follows:

Object 07 (Supplies and Materials)	: P 5,000
Object 29 (Other Services)	: P15,000

Said amount shall defray the miscellaneous expenses and other expenditures necessary for its annual assessment and planning workshops and other CARP related activities of this Department.

The expenses or expenditures incurred shall be chargeable against the Agrarian Reform Fund (ARF) subject to the availability of funds and accounting and auditing rules and regulations pertaining to the handling of cash advances.

This order shall be effective until 31 December 1999.


ADRIANO B. NAVA, JR.
Assistant Secretary for
Management Services