



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 * (632) 929-62-52
929-66-20 * 929-66-33 to 35
929-7041 to 43



JAN 18 1999

SPECIAL ORDER

No. 99- 38

SUBJECT : Designating Accountant II MELINDA D. SILFAVAN as Officer – in Charge of The Administrative and Finance Division of the Mines and Geosciences Bureau Regional Office No. XI, Davao City.

In the interest of the service and in view of the study leave of Ms. Evangeline A. Ylagan, the current Officer- in – Charge of the Administrative and Finance Division of the Mines and Geosciences Bureau Regional Office No. XI, Davao City, Accountant II Melinda D. Silfavan is hereby designated as Officer- in- Charge of the aforementioned Division.

As such, Ms. Silfavan shall act on all matters related to the functions of the Division until such time that another Officer- in Charge shall have been designated or the position of Administrative Officer V shall have been filled up. Ms. Silfavan shall be entitled to a reimbursable Representation and Transportation Allowance (RATA).

This designation, however, shall not in any way automatically entitle Mrs. Silfavan to preferential advantage in cases of promotion.

This Order shall take effect immediately and shall remain in force unless otherwise revoked.


ANTONIO H. CERILLES
Secretary