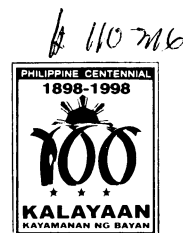




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 * (632) 929-62-52
929-66-20 * 929-66-33 to 35
929-7041 to 43



APR 22 1999

SPECIAL ORDER

No. 99- 439

**SUBJECT : DESIGNATING SOME DENR PERSONNEL AS
PROPERTY CUSTODIAN OF THEIR RESPECTIVE
OFFICES**

In the interest of the service and in order to ensure the proper use, accounting, and effective control of all DENR properties, the following personnel are hereby designated as Property Custodian of their respective offices:

<u>OFFICE</u>	<u>PROPERTY CUSTODIAN</u>
Office of the Secretary	ANNIE VELEZ
OSEC Technical Resources Pool	ROSITA M. PINIANO
USEC for Field Operations	MELANI REY
USEC for Environment and Program Development	MAY CANLAS
USEC for Legal and Legislative Affairs & Attached Agencies	LORIMELLA YUMANG NORMA DINEROS
ASEC for Planning & Research Planning Service Office	EDILBERTA BUENO
MISD	LOLITA YBORA
ASEC for Management Services	CECILIA SALANDANAN
Public Affairs Office	ROSITA DE GUZMAN
Special Concerns Office	CESAR ALMONTE
RSD	IRENEO PEREZ
Legal Service Office	AMI JOSE BADAGUAS
Office of the Director Proj. Coordination & Mgt Service Proj. Design & Packaging Service	LERMA D. HONRADO CRISTINA MANALAYSAY
M P D A P	EFREN MADRIAGA
Bilateral Project Preparation & Appraisal Division (FASPO)	ARTURO SAMANIEGO
PSD/PMU-PEENRA	MIGUEL BADION

Grant Projects Division (FASPO)	HAYDEE LATO ERLINDA AYAP
Loan Project Division	JOSELITO CASTILLO
Special Project Division (FASPO)	MA. CRISTINA ABAYA
Office of the Director, Admin Service	MEMORIE JINGGY TOLEDO
Personnel Division	JOSEPH ESPERANZA
Office of the Director, Human Resource Management Service	ROSA COPON
Resource Center	JEAN ALLADO
C M D	DORINA ROXAS
T D D	SONIA ESCASURA
M D D	BERNARDITA TUBANG
Financial Management Service	REGGIE TURLA
Accounting Division	CRESENCIA GERALDE
N F D O	ROWENA CANADA
N R M P	REY SALVADOR
S E C A L	ARNIE ZARAGOSA
C E P	JOSELITO MAGAT
B F I	PHILSOCUM
L I U C P	TADEO BERNALDO
C A R P	BERNADETTE BALBUENA RAYMOND VELICARIA
Mt. Makiling & Laguna de Bay Commission	RICHARD DE TORRES
National Training Center (Carranglan, Nueva Ecija)	ISIDORO MARTINEZ, JR.
Library	MAGDALENA CONTARCIEGO
General Services Division	BIBIANO MIRANDA NOEL HO
Cashier's Office	ALVIN LEGASPI
Budget Division	ISIDORA PONTILLAS CONSUELO BUAN
Records Division	LOURIE OLIVEROS

DENREU

TRANQUILINO CABACUNGAN

C O A

AIDA FONELLERA

Day Care

ELMIRA A. SISON

Medical

BETTY JILOCA

Dental

JOVEN ROBOSA

Civil Service

DARWIN SANTOS

Ombudsman

ADELIO GUTLAY

PRRP – RRS

HELEN QUILILLAN

ADMP/CBFMO

ROY GULANE

Task Force Air Quality

EVELYN REYES

PTFWRD

CESAR ALMONTE

MMRALBC

RICHARD M. DE TORRES

As such, they shall perform the following functions:

1. Assist/Coordinate with the General Services Division all matters pertaining to supply and property;
2. Assist the Property Section in the conduct of the annual property inventory;
3. Shall be primarily responsible in the accounting, monitoring, and safeguarding of government equipment, furniture, and fixture within their respective offices; and
4. Report to the Property Section, GSD, movement, transfer, damages or losses of equipment, furniture, and fixture assigned to their respective offices.

This Order shall take effect immediately and shall remain in force until revoked.


ADRIANO B. NAVA, JR.
Asst. Secretary for Management Services