



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos.: (632) 97-66-26 to 36; (632) 97-70-41 to 43



JUN 08 1999

SPECIAL ORDER
NO. 99 - 626

SUBJECT: DESIGNATING MS. NATIVIDAD G. TROFEO AS SPECIAL DISBURSING OFFICER (SDO) FOR THE CONDUCT OF THE 1999 DENR INTER-BUREAU/ATTACHED AGENCIES SPORTS TOURNAMENT

In the interest of the service, MS. NATIVIDAD G. TROFEO, Management and Audit Assistant of the management Division, FMS is hereby designated as Special Disbursing Officer (SDO) for the 1999 DENR Inter-Bureau/Attached Agencies Sports Tournament in addition to her present duties without additional compensation. MS. TROFEO is authorized to hold cash advance in the amount of P180,000.00 broken down as follows:

(07-700)	P. 17,300.00
(29)	162,700.00

Said amount shall be used to defray miscellaneous expenses for the above-mentioned activity subject to the usual accounting and auditing rules and regulations.

The cash advance shall be used solely for the purpose for which it is intended and shall be liquidated fully upon the termination of the purpose.

This Order shall take effect immediately.


ADRIANO B. NAVA, JR.
Assistant Secretary for Management
and International Affairs



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 * (632) 929-62-52
929-66-20 * 929-66-33 to 35
929-7041 to 43



**FINANCIAL PLAN
CY 1999 DENR INTER-BUREAU
SPORTS TOURNAMENT**

ACTIVITY	REFEREES	SUPPLIES	TROPHIES	VENUES
	ALLEYS			
Basketball	30,000.00	2,000.00		10,000.00
Volleyball (M&W)	49,300.00	2,500.00		10,000.00
Table Tennis (M&W)	10,000.00	2,000.00		
Bowling	36,000.00	1,700.00		
Lawn Tennis	15,000.00	1,500.00		
Chess	2,400.00	2,600.00		
Darts		5,000.00		
Sub-Total:	142,700.00	17,300.00		20,000.00
Grand Total:		180,000.00		