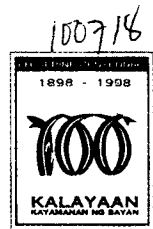




Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City, 1106  
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43



JAN 25 1999

**SPECIAL ORDER**

NO.99- 67

**SUBJECT: DESIGNATING YOLANDA GIGI H. MOLINA AS  
SPECIAL DISBURSING OFFICER OF THE OFFICE  
OF ASSISTANT SECRETARY FOR LOCAL  
GOVERNMENT AFFAIRS**


In the exigency of the service, Ms. Yolanda Gigi H. Molina is hereby designated as Special Disbursing Officer for the Office of the Assistant Secretary for Local Government Affairs, in addition to her present duties without additional compensation. Ms. Molina is authorized to hold cash advance in the amount of P20,000.00 (07-P10,000.00 and 29-P10,000.00) chargeable against DENR funds to defray emergency needs for minor repairs, supplies and materials and other miscellaneous expense subject to the availability of funds and the usual accounting and auditing rules and regulations.

She shall report to the Department Chief Accountant and DENR Resident Auditor for briefing.

The cash advance shall be used solely for the purpose for which it is intended and shall be liquidated monthly or fully upon the termination of the purpose.

No replenishment of cash advance shall be granted unless the previous one has been liquidated or fully accounted for.

This Order takes effect immediately.

  
**ADRIANO B. NAVA, JR.**  
Assistant Secretary  
for Management Service

Recommending Approval

  
**MARIO S. ROÑO**  
Assistant Secretary for  
Local Government Affairs