



Republic of the Philippines
Department of Environment and Natural Resources

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JUN 17 1999

SPECIAL ORDER

No. 99- 673

**SUBJECT : DESIGNATING MR. HERBERT O. RACELIS AS
SPECIAL DISBURSING OFFICER OF THE
HUMAN RESOURCE MANGEMENT SERVICE**

In the interest of the service, **Mr. HERBERT O. RACELIS** is hereby designated as Special Disbursing Officer for the Human Resource Management Service. As such, he is hereby authorized to hold cash advance in the amount of **Fifty Thousand Pesos (P50,000.00) (07 – P30,000.00/29 – P20,000.00)** chargeable against the funds of Human Resource Management Service to defray miscellaneous and other operating expenses subject to the availability of funds and the usual accounting rules and regulations.

As a Special Disbursing Officer, he shall be guided by the existing accounting and auditing rules and regulations regarding the handling of government funds which was entrusted to him by virtue of this Order and shall be immediately liquidated when no longer needed.

This Order shall take effect immediately and shall remain in force until 31 December 1999.

ADRIANO B. NAVA, JR.

Assistant Secretary for Administrative Services