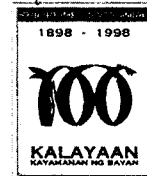




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43



AUG 29 1999

SPECIAL ORDER

No. 99 - 962

SUBJECT : CIVIL SERVICE COMMISSION'S SEMINAR-WORKSHOP ON "MAINTAINING A HIGH SERVICE PROFILE (TOTAL CUSTOMER SERVICE COMMITMENT - TCSC)" AND "PRESENTATION POWER"

In the interest of the service and in order to provide prompt, courteous, efficient and responsive public service, and to develop and deliver an effective and compelling presentation, the following personnel from the National Forestation Development Office (NFDO) are hereby authorized to attend the seminar-workshop on "Maintaining a High Service Profile (Total Customer Service Commitment - TCSC)" and "Presentation Power" to be held at the CSC Function Room, 2nd Floor, CSC Building, Batasang Pambansa Complex, Quezon City on the given 1999 schedules.

I. MAINTAINING A HIGH SERVICE PROFILE (Total Customer Service Commitment)

OCTOBER 13 - 15

1. Ruth Cubelo
2. Santiago Carando
3. Alma Dimaranan

NOVEMBER 10 - 12

4. Nereda Laureano
5. Josefina Daconos
6. Nimfa Penalosa
7. Rowena Canada
8. Doribbeca Flores

II. PRESENTATION POWER

SEPTEMBER 1 - 3

1. Elena Molina
2. Maribel Tena
3. Lilia Saroca
4. Pablo Carag

OCTOBER 27 - 29

9. Eflida Romero
10. Lailani Macarubbo
11. Rosana Zepeda
12. Cristina Zabala
13. Gilbert Castro

SEPTEMBER 29-OCTOBER 01

5. Imelda Marcial
6. Marciano Macatangay, Jr.
7. Elvira Fungo
8. Emily Castillo

NOVEMBER 24-26

14. Jennifer Ho
15. Apollo Abrigo
16. Marlyn Baltazar
17. Imelda Balita

The registration fee of P3,000.00 per participant payable to the CSC Training Fund shall be chargeable against the NFDO funds, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect on the herein specified dates.

ADRIANO B. NAVA, JR.
Assistant Secretary for Administrative Services