



Republic of the Philippines
Department of Environment and Natural Resources

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OCT 27 2000

SPECIAL ORDER

NO. 200-1112


SUBJECT: AUTHORIZING THE ATTENDANCE OF SOME OSEC PERSONNEL TO THE COURSE ON THE "PREPARATION OF A RECORDS MANAGEMENT MANUAL" IN BAGUIO CITY

In the interest of the service, the following OSEC personnel are hereby authorized to attend the 4-day training course entitled "Preparation of a Records Management Manual" on November 26-29, 2000 at the Social Hall, Teachers Camp, Baguio City:

1. MARY ANN FUENTES
2. JOCELYN DAGOLDOL

All expenses to be incurred in connection with this training course shall be chargeable against OSEC funds subject to the usual accounting and auditing rules and regulations.

This Order takes effect within the period specified.


ANTONIO H. CERILLES
Secretary