



Republic of the Philippines  
**Department of Environment and Natural Resources**

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NOV 13 2000

**SPECIAL ORDER**  
No. 2000- 1149

**SUBJECT : DESIGNATING DIRECTOR ERLINDA P. MERAM AS OFFICER-IN-CHARGE, OFFICE OF THE ASSISTANT SECRETARY FOR MANAGEMENT SERVICES**

In the interest of the service and in view of the official travel of Assistant Secretary Adriano B. Nava, Jr. in Tacloban City on 13 – 16 November 2000 to attend the Sustainable Forest Management-Model Forest Approach Stakeholder's Consultative Planning and Commitment Building Workshop, Director Erlinda P. Meram is hereby designated concurrent Officer-In-Charge, Office of the Assistant Secretary for Management Services.

As such, she shall perform routinary functions of the Office of the Assistant Secretary for Management Services, except personnel movements and policy decision which needs the attention of the Assistant Secretary. She shall sign as follows:

**ERLINDA P. MERAM**  
Officer-In-Charge  
Office of the Assistant Secretary  
Management Services

This Order shall take effect immediately and automatically revoked upon the return of Assistant Secretary Nava.

  
**ANTONIO H. CERILLES**  
Secretary