



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100
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929-66-20 • 929-66-33 to 35
929-70-41 to 43

NOV 15 2000

DENR SPECIAL ORDER

NO. 2000- 1162

SUBJECT : AUTHORIZING LIBRARIANS OF THE DENR CENTRAL OFFICE AND REGIONAL OFFICES TO ATTEND THE LIBRARY ORGANIZATION AND MANAGEMENT SEMINAR/WORKSHOP.

In the interest of the service and to update the knowledge and skills of the participants as well as improve the services and operations of DENR Information Centers/Libraries in the Central and the Regional Offices, the librarians/personnel who are actually manning the libraries, are hereby authorized to attend the above-mentioned Seminar/Workshop scheduled on November 27-29, 2000 at the ENR Academy, Carranglan, Nueva Ecija.

Participants

- a) Two (2) participants each from Regions 1 to 10 and CAR;
- b) One (1) participant each from Regions 11, 12, 13 and NCR;
- c) Four (4) participants from the DENR, C. O., Visayas Avenue, Diliman, Q. C.

Training Staff

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|--|---|---------------------|
| 1. Rosette O. de Guzman/Willie A. Candelaria | - | Overall Coordinator |
| 2. Herminia O. Ecleo | - | Facilitator |
| 3. Milwyda L. Oller | - | Documentor |

All training related expenses such as food and accommodation, honorarium of resource persons and supplies are chargeable against the Human Resource Management Service (HRMS).

Traveling expenses of HRMS Staff and Regional participants shall be charged against their respective allotment, subject to the usual accounting and auditing rules and regulations under General Circular No. 127, dated November 27, 1973 of the Commission on Audit.

They shall report to their respective places of work after the seminar/workshop.

This Order takes effect on the dates specified herein.


ANTONIO H. CERILLES
Secretary