

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City, 1100 Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43



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SPECIAL ORDER No. 2000- /44

SUBJECT

DESIGNATING ENGR. I FELIXBERTO C. CALO OF THE GENERAL SERVICES DIVISION AS SPECIAL DISBURSING OFFICER FOR THE ONGOING RENOVATION OF VARIOUS OFFICES WITHIN THE DENR CENTRAL OFFICE COMPOUND

In the interest of the service and to facilitate the ongoing renovation of offices within the DENR Central Office Compound, Engr. I **Felixberto C. Calo** of the Procurement Section, General Services Division is hereby designated as Special Disbursing Officer for the renovation project.

As such, he shall be authorized to hold cash advance in the amount of PhP200,000.00 to defray renovation-related expenditures. As SDO, he shall be bound by existing accounting and auditing rules and regulations in the disbursement and liquidation of the entrusted amount.

This Order takes effect immediately and shall remain in force for the duration of the project or until revoked in writing.

Asst. Secretary for Management Services

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