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Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100
Tel Nos. (632) 929-66-26 to 29 • (632) 929-65-52
929-66-20 • 929-66-63 to 35
929-70-41 to 43

MAR 21 2000

SPECIAL ORDER
No. 2000- 298


**SUBJECT : DESIGNATING OIC CHIEF AMELIA M. MAGNO
OF THE PERSONNEL DIVISION AS OFFICER-IN-
CHARGE, ADMINISTRATIVE SERVICE**

In the interest of the service and in view of the official travel of **OIC Director Edward C. Larubis** of the Administrative Service on 22-23 March 2000, **OIC Chief Amelia M. Magno** of the Personnel Division is hereby designated as Officer-in-Charge, Administrative Service.

Under this designation, **Ms. Magno** shall discharge the duties/functions normally being performed by the OIC Director, Administrative Service, except personnel movement, and shall sign as follows:

AMELIA M. MAGNO
OIC Chief, Personnel Division
and *OIC, Administrative Service*
in Concurrent Capacity

This Order shall take effect during the period herein specified.


ANTONIO H. CERILLES
Secretary