



Republic of the Philippines
Department of Environment and Natural Resources

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DENR SPECIAL ORDER

NO. 2000-304

Series of 2000

SUBJECT: CREATION OF PERFORMANCE EVALUATION REVIEW COMMITTEE (PERC) IN THE DENR PROPER

Pursuant to CSC No. 13, Series of 1999, otherwise known as the Revised Policies on the Performance Evaluation System, a Performance Evaluation Review Committee in the DENR Proper shall be created and composed of the following:

Assistant Secretary for Management Services	-	Chairman
Director, Administrative Service	-	Vice Chairman
Chief, Project Development and Evaluation Div.	-	Member
Two (2) Representatives from the Rank-and-File	-	Members

The Heads of Offices and Division Chiefs shall automatically become members of the said Committee during the review of the individual performance targets and evaluation of their particular Offices/Divisions.


The PERC in the DENR Proper shall perform the various functions and responsibilities, which shall include but are not limited to the following:

- A. Review of Employee Performance Targets;
- B. Review of Performance Standards;
- C. Determination of Final Rating;
- D. Monitoring and Evaluation of the PES.

The PERC is also encouraged to establish its own procedures and strategies pertaining to its work. The performance of the above-mentioned responsibilities by the members of the PERC shall be considered part of their regular duties and functions.

The Personnel Division of the Administrative Service shall act as the Secretariat to the said Committee.

This Special Order takes effect immediately.


ANTONIO H. CERILLES
Secretary