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APR 0 4 2000

SPECIAL ORDER NO. 2000-_331

SUBJECT: Authorizing the Attendance of Ms. Angelita E. Tolentino to the Government Association of Administrative Officers, Inc. (GAAO) Seminar-Workshop.

In the interest of the service and in order to promote a highly competent and professional workforce in the DENR, Ms. Angelita Tolentino. Administrative Officer IV, NFDO is hereby authorized to attend and participate in the Government Association of Administrative Officers, Inc. (GAAO) Seminar Workshop at the Pryce Hotel, Cagayan de Oro City on April 11-14, 2000.

Her attendance shall be on official time. The registration fee of P3,600.00, travelling and other incidental expenses shall be charged against. NFDO funds subject to existing accounting rules and regulations.

A report shall be submitted to the office of the Human Resource Management Service (HRMS) fifteen days after her attendance to the aforementioned seminarworkshop.

This Order takes effect on the dates specified.

Assistant Secretary for Management Services