





APR 0 5 2000

SPECIAL ORDER
No. 2000 - 341

SUBJECT: DESIGNATING MS. FE A. MENDIZABAL AS SPECIAL DISBURSING OFFICER OF THE COASTAL RESOURCE

MANAGEMENT PROGRAM (CRMP)

In the interest of the service, **Ms. Fe A. Mendizabal**, Cashier II, is hereby designated as Special Disbursing Officer (SDO) for CRMP, in addition to her present duties and responsibilities without additional compensation. **Ms. Mendizabal** is authorized to hold cash advance in the amount of **Thirty Thousand Pesos** (**P30,000.00**) with the following breakdown per object:

1. 07 - P15,000.00 2. 29 - P15,000.00

Said cash advance shall be charged against DENR-CRMP Funds to defray emergency needs for supplies and materials, miscellaneous expenses and other services subject to the availability of funds and the usual accounting and auditing rules and regulations.

As Special Disbursing Officer, the existing accounting and auditing rules and regulations regarding the handling of government funds entrusted to him by virtue of this order shall guide her.

No cash advance shall be granted unless the previous one has been liquidated or accounted for.

This Order shall take effect immediately and remains in force until revoked in writing.

ADRIÁNO B. NAVA, JR.

Assistant Secretary for Management Services