



Republic of the Philippines  
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100  
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43

APR 25 2000

**Special Order**

No. 2000 - 404

SUBJECT : *Creation of Technical and Support Units and Field Based Watershed Area Management Offices for the Water Resources Development Project - Watershed Management Improvement Component, and Designating Staff Thereof*

In the interest of the service and in order to strengthen the Project Management Office of the World Bank assisted Water Resources Development Project - Watershed Management Improvement Component (WRDP-WMIC), the following Units are hereby created:

1. Planning and Technical Services Division

The Planning and Technical Services Division shall identify, prioritize, formulate and recommend policies, studies, strategies, plans and programs for the effective implementation of the project; coordinate with LGUs, POs, NGOs and other institutions/organizations to appropriately address issues arising from the implementation of project activities; prepare technical training designs for project staff, POs, LGUs and other institutions/organizations involved in the project implementation; prepare/review technical reports, project feasibility studies, proposals, position and policy papers relative to project implementation; develop, operationalize and maintain a National Watershed Information System (NWIS); and perform other related functions that may be assigned by higher authority.

2. Monitoring and Evaluation Division

The Monitoring and Evaluation Division shall: periodically monitor and evaluate performance and accomplishments as well as organizational capabilities and activities of field implementing units and offices, POs, NGOs and other participating organizations in the project implementation and recommend ways for improvement and/or sustainability; monitor and evaluate accomplishment reports as well as project impacts based on the approved plans and programs; recommend corrective measures or plan revisions, if necessary, based on the performance and accomplishments of the project; prepare periodic consolidated reports on project operations and accomplishments; and perform other related functions that may be assigned by higher authority.

3. Administrative and Finance Division

The Administrative and Finance Division shall promulgate office orders, rules and regulations for efficient and effective administrative and fiscal management services in the project; establish project policies and standards on matters related to personnel management, general services, communications, logistics, property, safety, records management and documentation, and the like; and perform other related functions that may be assigned by higher authority.

The following DENR personnel are hereby assigned as full time project staff and designated as follows:

**Field Project Management Office**

Kaliwa River Watershed Management Office

- |    |                          |                                  |
|----|--------------------------|----------------------------------|
| 1. | Modesto U. Lagumbay, Jr. | Watershed Area Manager           |
| 2. | Aguinaldo L. Lugayan     | Assistant Watershed Area Manager |

Marangang River Watershed Management Office

- |    |                    |                                  |
|----|--------------------|----------------------------------|
| 1. | Frederic Mangumpit | Watershed Area Manager           |
| 2. | Gildo M. Tangalin  | Assistant Watershed Area Manager |

**Central Project Management Office**

Planning and Technical Service Division

- |    |                      |       |
|----|----------------------|-------|
| 1. | Debbie Lyn A. Santos | Chief |
| 2. | Roberto M. Aguda     | Staff |
| 3. | Eugenio O. Diaz, Jr. | -do-  |
| 4. | Hercules Telan       | -do-  |

Monitoring and Evaluation Division

- |    |                       |       |
|----|-----------------------|-------|
| 1. | Jonas Leones          | Chief |
| 2. | George A. Thiam       | Staff |
| 3. | Martiniano G. Rotol   | -do-  |
| 4. | Avelino A. Albaladejo | -do-  |
| 5. | Merlie T. Casigay     | -do-  |

Administrative and Finance Division

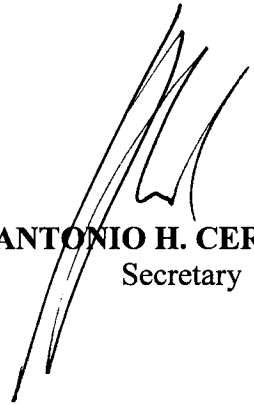
The current administrative and finance staff of the project shall be initially supported by personnel from the FMB Administrative Division until such time that the Project's Administrative and Finance Unit shall be fully established.

The aforesaid personnel are hereby instructed to perform their assigned tasks to ensure the smooth implementation and attainment of the project objectives. They may call on any DENR Field Official of Office for assistance in the performance of their functions. The designated Division Chiefs and Watershed Area Managers shall be entitled to Representation and Traveling Allowance (RATA) subject to existing regulations and the availability of funds.

The above-mentioned personnel shall clear themselves of all work and financial accountabilities from their present offices and shall report to their new designated assignments upon receipt of this Order.

All expenses to be incurred relative to the implementation of this Order shall be charged against the WRDP-WMIC funds subject to the usual accounting and auditing rules and regulations.

This Order takes effect immediately.



**ANTONIO H. CERILLES**  
Secretary