



Department of  
Environment and  
Natural Resources



APR 26 2000

**SPECIAL ORDER**  
NO. 2000- 429

**SUBJECT : DESIGNATING MR. HERBERT O. RACELIS AS  
SPECIAL DISBURSING OFFICER OF THE HUMAN  
RESOURCE MANAGEMENT SERVICE**

In the interest of the service, **MR. HERBERT O. RACELIS** is hereby designated as Special Disbursing Officer for the Human Resource Management Service. As such, he is hereby authorized to hold cash advance in the amount of ONE HUNDRED THOUSAND PESOS (P100,000.00) (07-P50,000.00/29-P50,000.00) chargeable against the funds of the HRMS, to defray miscellaneous and other operating expenses.

As Special Disbursing Officer, he shall be guided by the existing accounting and auditing rules and regulations regarding the handling of government funds which was entrusted to him by virtue of this Order and shall be immediately liquidated when no longer needed.

This Order shall take effect immediately and shall remain in force until 31 December 2000.

**ADRIANO B. NAVA, JR.**

Assistant Secretary for Management Services