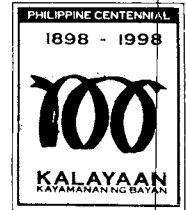




DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES



MAY 03 2000

DENR SPECIAL ORDER
NO. 2000 - 442


SUBJECT : Designation of Ms. Mary Rebel Panganiban as OSEC's Focal Person for all Domestic Travels of the Undersigned.

In the interest of the service and to ensure the systematic processing of the Undersigned's domestic travels, **Ms. Mary Rebel Panganiban**, Office of the Secretary is hereby designated as OSEC's focal person for all domestic travel of the Undersigned.

As such, Ms. Panganiban shall coordinate closely with the Appointments Secretary, Office of the Secretary for the Undersigned's scheduled domestic travels. Below are the tasks in which Ms. Panganiban is bound to perform, viz:

1. Prepare itinerary of travel in close coordination with the Appointments Secretary;
2. Make flight reservations/actual purchase of plane tickets;
3. If so required, coordinate with concerned officials/offices to whom the Undersigned is scheduled to visit;
4. Liquidation of each travel;
5. Perform such other functions as required in relation to domestic travels.

This Order shall take effect immediately.


ANTONIO H. CERILLES
Secretary