



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City, 1100  
Tel. Nos.: (632) 97-66-26 to 36; (632) 97-70-41 to 43

JAN 19 2000

**SPECIAL ORDER**

No. 2000 - 62

**SUBJECT : DESIGNATING ROWENA F. CANADA AS SPECIAL  
DISBURSING OFFICER IN THE NATIONAL FORESTATION  
DEVELOPMENT OFFICE**

In the interest of the service, Mrs. Rowena F. Canada is hereby designated as Special Disbursing Officer (SDO) in the National Forestation Development Office, in addition to her present duties and responsibilities without additional compensation. Mrs. Canada is authorized to hold cash advance in the amount of EIGHTY THOUSAND (P80,000.00) with the following breakdown per object:

|    |   |                    |
|----|---|--------------------|
| 03 | - | P 5,000.00         |
| 05 | - | 10,000.00          |
| 07 | - | 50,000.00          |
| 23 | - | 5,000.00           |
| 29 | - | <u>10,000.00</u>   |
|    |   | <u>P 80,000.00</u> |

Said cash advance shall be charged against the Forestry Sector Project Funds to defray emergency needs for supplies, materials, miscellaneous expenses and other services subject to the availability of fund and the usual accounting and auditing regulations.

Mrs. Canada shall coordinate with the Department Chief Accountant and Department Auditor prior to discharge of duties and responsibilities as SDO.

No cash advance shall be granted unless the previous one has been liquidated or accounted for.

This Order shall take effect immediately and remains in force until December 31, 2000.

  
**ADRIANO B. NAYA, JR.**  
Assistant Secretary for Management Services