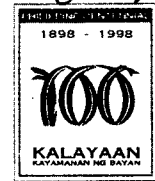




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
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929-66-20 • 929-66-33 to 35
929-70-41 to 43



JUL 27 2000

DENR SPECIAL ORDER

No. 2000-746

**SUBJECT: DESIGNATION OF MS. NORMA O. DINEROS AS
SPECIAL DISBURSING OFFICER OF THE OFFICE OF
UNDERSECRETARY FOR LEGAL AFFAIRS**

In the interest of the service and for the effective and efficient implementation of the day-to-day activities of the Office of the Undersecretary for Legal Affairs, Norma O Dineros, Stenographic Reporter II of aforesaid Office is hereby designated in concurrent capacity as Special Disbursing Officer (SDO).

As Special Disbursing Officer, she shall be allowed to maintain a cash advance of P30,000.00 broken down as follows:


Supplies (07)	-	P25,000.00
Other services (029)	-	5,000.00

She must immediately liquidate the said cash advance when no longer needed.

She shall be guided by all existing accounting and auditing rules and regulations in handling said cash advance.

All the expenses to be incurred by Ms. Dineros in connection with her designation shall be charged against Legal Service funds.

This Order takes effect immediately and shall remain in force until December 31, 2000.


ADRIANO B. NAVA, JR., CESO II
Assistant Secretary for Management Services