



Republic of the Philippines  
Department of Environment and Natural Resources

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JAN 27 2000

**SPECIAL ORDER**  
No. 2000 - 75

**SUBJECT : DESIGNATING MR. DEXTER M. TINDOC AS  
SPECIAL DISBURSING OFFICER IN THE OFFICE  
OF THE ASSISTANT SECRETARY FOR  
MANAGEMENT SERVICES**

In the interest of the service, Mr. Dexter M. Tindoc is hereby designated as **Special Disbursing Officer (SDO)** in the Office of the Assistant Secretary for Management Services, in addition to his present duties and responsibilities without additional compensation. Mr. Tindoc is authorized to hold cash advance in the amount of Thirty Thousand Pesos (P30,000.00) with the following breakdown per object:

- |    |    |   |            |
|----|----|---|------------|
| 1. | 07 | - | P15,000.00 |
| 2. | 23 | - | P 5,000.00 |
| 3. | 29 | - | P10,000.00 |

Said cash advance shall be charged against DENR Funds to defray emergency needs for supplies, materials, miscellaneous expenses and other services subject to the availability of fund and the usual accounting and auditing rules and regulations.

Mr. Tindoc shall coordinate with the Department Chief Accountant and Department Auditor prior to discharge of duties and responsibilities as SDO.

No Cash advance shall be granted unless the previous one has been liquidated or accounted for.

This Order shall take effect immediately and remains in force until December 31, 2000.

**ADRIANO B. NAVAJR.**  
Assistant Secretary for Management Services