



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

0-334

JUL 28 2000

**SPECIAL ORDER
NO. 2000- 750**

**SUBJECT : AUTHORITY FOR MS. LOURIE A. OLIVERIO TO HOLD
CASH ADVANCE FOR THE RECORDS MANAGEMENT
AND DOCUMENTATION DIVISION**

In the interest of the service, **Ms. Lourie A. Oliverio**, is hereby authorized to hold cash advance, in place of Ms. Jocelyn B. De Layola who was promoted and will hold office at the Legal Service, in the amount of **Twenty Five Thousand Pesos (P25,000.00)** broken down as follows:

Supplies (07)	P20,000.00
Other Services (29)	<u>5,000.00</u>
Total	P25,000.00

Said amount shall be chargeable against DENR funds to defray emergency needs for mailing services and other incidental expenses and also for emergency purchase of supplies and materials subject to the usual accounting and auditing rules and regulations.

This Order takes effect until December 31, 2000 and supersedes all previous order inconsistent herewith.

ADRIANO B. NAVA, JR., CESO II
Assistant Secretary for Management Services