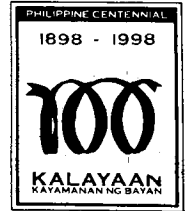




DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

158897



AUG 07 2000

**SPECIAL ORDER**

NO. 2000-789


**SUBJECT: AUTHORIZING THE ATTENDANCE OF SOME PERSONNEL TO THE SEMINAR-WORKSHOP ON RECORDS DISPOSITION ON AUGUST 22-24, 2000 AT CENTERPOINT HOTEL, PLARIDEL STREET COR. OSMEÑA BLVD., CEBU CITY**

In the interest of the service and in order to equip them with an understanding of standard files management and disposition procedures, the following personnel who are involved in records-keeping activities are hereby authorized to attend the seminar-workshop on Records Disposition on August 22-24, 2000 at Centerpoint Hotel, Plaridel Street cor. Osmeña Blvd., Cebu City.

1. ZENAIDA R. OPEÑA
2. ROSARIO C. AÑONUEVO

Expenses to be incurred in relation to their attendance to the said seminar-workshop to include registration fee and travel expenses shall be chargeable against their respective offices, subject to the usual accounting rules and regulations.

This Order shall take effect on the duration and purpose herein specified.

  
**ADRIANO B. NAVA, JR., CESO II**  
Assistant Secretary for Management Services