



Republic of the Philippines  
**Department of Environment and Natural Resources**

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SEP 04 2000

**SPECIAL ORDER**

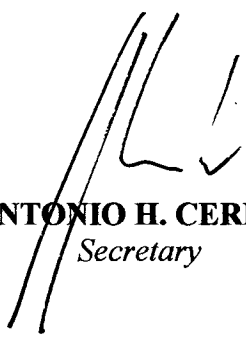
No. 2000- 882

**SUBJECT : DESIGNATING HRMO IV AMELIA M. MAGNO AS  
OFFICER-IN-CHARGE, ADMINISTRATIVE SERVICE**

To ensure continuous delivery of services at the Office of the Director, Administrative Service, in view of the official travel of Dir. Edward C. Larubis, **HRMO IV Amelia M. Magno** is hereby designated as Officer-In-Charge from September 4-8, 2000. She shall perform the regular duties of the Administrative Service Director, except personnel movement, and shall sign routinary documents, as follows:

**AMELIA M. MAGNO**  
*HRMO IV*  
*OIC Chief, Personnel Division*  
*OIC, Administrative Service*  
*In Concurrent Capacity*

This Order shall take effect during the above-specified period and shall be automatically revoked upon the return of Director Larubis from his travel.

  
**ANTONIO H. CERILLES**  
*Secretary*