



Republic of the Philippines  
Department of Environment and Natural Resources  
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JAN 04 2001

SPECIAL ORDER  
NO. 2001 - 01

SUBJECT: DESIGNATING DIRECTOR **ERLINDA P. MERAM** AS  
SPECIAL DISBURSING OFFICER.

In the interest of the service, Director **ERLINDA P. MERAM** is hereby designated as Special Disbursing Officer to handle petty cash for miscellaneous expenses to be incurred in the central office, including those related to budget hearings and the Reprogramming Workshop.

As such, she is authorized to hold Cash Advance in the amount of ₱200,000.00 broken down as follows:

07 Supplies	-	₱150,00.00
29 Other services	-	₱ 50,00.00

The cash advance shall be replenished whenever necessary and be liquidated when no longer needed.

This Order shall take effect immediately.

**ADRIANO B. NAVA, JR., CESO II**  
Assistant Secretary for Management Services