

## Republic of the Philippines Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100 Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43

JAN 0 9 2001

**SPECIAL ORDER 200!** - <u>10</u>

SUBJECT: AUTHORIZING CASHIER II, FE MENDIZABAL

TO ACT AS SPECIAL DISBURSING OFFICER TO DEFRAY EXPENSES IN THE DELIVERY OF THREE (3) FORFEITED VEHICLES TO REGION IX

In the interest of the service, Cashier II, Fe Mendizabal is hereby designated as Special Disbursing Officer, in addition to her duties without additional compensation. Ms. Mendizabal is authorized to hold cash advance in the amount of Forty Five Thousand Pesos Only (P45,000.00), chargeable against DENR Funds to defray expenses in the delivery of properties and equipment of WRDP in DENR Regional Office No. 9. Delivery by land is the mode of transportation and is rendered to be cheaper than freight services.

The cash advance shall be used solely for the purpose for which it is intended, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately.

ADRIANO B. NAVA JR., CESO II Asst. Secretary for Management Services