



Republic of the Philippines
Department of Environment and Natural Resources

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FEB 28 2001

SPECIAL ORDER

No. 2001- 103

**SUBJECT : DESIGNATING OIC CHIEF AMELIA M. MAGNO
OF THE PERSONNEL DIVISION AS OFFICER-IN-
CHARGE OF THE ADMINISTRATIVE SERVICE, IN
CONCURRENT CAPACITY**

In view of the seminar participation of Dir. Edward C. Larubis from February 26-March 07, 2001, **OIC Chief Amelia M. Magno** of the Personnel Division is hereby designated as Officer-In-Charge of the Administrative Service. As designated, she shall perform the regular functions of the Administrative Service Director, except personnel movement, and shall sign routinary documents, as follows:

AMELIA M. MAGNO
HRMO IV
OIC Chief, Personnel Division
OIC, Administrative Service
In Concurrent Capacity

This Order shall take effect on the date specified above and shall be automatically revoked upon the return of Dir. Larubis.


JOEMARI D. GEROCHI
OIC Secretary