



Republic of the Philippines
Department of Environment and Natural Resources

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APR 20 2001

SPECIAL ORDER
2001- 105

**SUBJECT : AUTHORIZING CASHIER II , FE MENDIZABAL
TO ACT AS SPECIAL DISBURSING OFFICER TO
DEFRAY EXPENSES FOR THE PURCHASE OF
VARIOUS MATERIALS, OFFICE SUPPLIES AND
OTHER EXPENSES IN CONNECTION WITH THE
EARTH DAY CELEBRATION, (April 22, 2001)**

In the interest of the service, Cashier II, Fe Mendizabal is hereby designated as Special Disbursing Officer, in addition to her duties without additional compensation Ms. Mendizabal is authorized to hold cash advance in the amount of One Hundred Fifty Thousand Pesos Only P150,000.00, chargeable against DENR Funds to defray expenses for the purchase of various materials, office supplies and other incidental expenses in connection with the Celebration of the Earthday on April 22, 2001.

The cash advance shall be used solely for the purpose for which it is intended subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately.

**ADRIANO B. NAVA, JR., CESO II
Asst. Secretary for Management Services**

Let's Go Green!