



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

MAY 25 2001

**DENR SPECIAL ORDER**

No. 2001- 228

**SUBJECT: DESIGNATING MS. FE A. MENDIZABAL, CASHIER II,  
CASHIER SECTION DIVISION AS DISBURSING OFFICER FOR  
THE SPECIALIZED GROUP SPECIAL EVENTS**

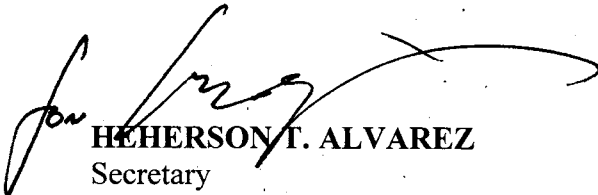
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In the interest of the service and for the smooth operations of the Special Group and Special Events Division of the Special Concerns Office, **MS. FE A. MENDIZABAL** is hereby designated as Disbursing Officer.

As such, she shall perform the following functions:

1. To handle the cash advance in the amount of P200,000.00 to defray all expenses to be incurred for special events-related activities; and
2. To liquidate cash advances approved/used up, and to be able to replenish previous cash advance in accordance with the accounting and auditing rules and regulations.

This Order takes effect immediately.

  
**HEHERSON T. ALVAREZ**  
Secretary