



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

MAY 25 2001

DENR SPECIAL ORDER

No. 2001 - 229

**SUBJECT: DESIGNATING MS. FE A. MENDIZABAL, CASHIER II,
CASHIER SECTION AS DISBURSING OFFICER FOR THE
ENVIRONMENT MONTH CELEBRATION 2001**

In the interest of the service and for the smooth operations of the Environment Month, **MS. FE A. MENDIZABAL** is hereby designated as Disbursing Officer.

As such, she shall perform the following functions:

1. To handle the cash advance in the amount of P200,000.00 to defray all expenses to be incurred on pre and post activities for the Environment Month Celebration 2001; and
2. To liquidate cash advances approved/used up, and to be able to replenish previous cash advance in accordance with the accounting and auditing rules and regulations.

This Order, takes effect immediately.


HEHERSON T. ALVAREZ
Secretary