



Republic of the Philippines  
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100  
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929-66-20 • 929-66-33 to 35  
929-70-41 to 43



JUN 13 2001

**SPECIAL ORDER**

No. 2001- 245

**SUBJECT: AUTHORIZING DESIGNATED PROPERTY AND SUPPLY OFFICERS  
TO ATTEND THE PROPERTY AND SUPPLY MANAGEMENT  
TRAINING**

In the interest of the service and in order to enhance the knowledge and skills of property and supply officers on the proper management of the property and supplies of the Department, the designated supply and property officers in the different offices in the Central Office are hereby authorized to attend a 2-day Property and Supply Management Training on June 19<sup>th</sup> to 20<sup>th</sup> 2001 at the National Meat Inspection Commission, Visayas Avenue, Diliman, Quezon City.

**PARTICIPANTS:**

Name	Office
1. Edilberta Bueno	ASEC for Planning and Research
2. Rosita Piniano	HEA
3. Dexter Tindoc	ASEC for Management Services
4. Rowel Razal	PPD, Planning Service
5. Melinda Gapas	PDED, Planning Service
6. Rene Perez	RSD, Planning Service
7. Betty Jiloca	Medical Clinic
8. Carmen Aquino	Public Affairs Office
9. Zeny Gutierrez	General Services Division
10. Gilbert Mondroy	General Services Division
11. Natividad Trofeo	Management Division
12. Herbert Racelis	CMD, HRMS
13. Joselito Castilla	FAPMED, FASPO
14. Hayde Lato	SPIAD, FASPO
15. Liza Tenazas	SPD, FASPO
16. Josie Natividad	PPD, FASPO
17. Lilian Leonado	Finance Service
18. Cesar Almonte	Special Concerns Office
19. Arturo Romulo Samaniego	FAPMED, FASPO

*Let's Go Green!*

20. Alice Resabal	CARP
21. Isidora Pontillas	Budget Division
22. Alvin Legaspi	Cashier
23. Christy Gempes	CEP
24. Rosalie Estrada	Library
25. Lily Eboa	MISD
26. Albino Belen	SAID
27. Joey Esperanza	Personnel Division
28. Memorie Jinggy Toledo	Administrative Service
29. Representative	Accounting Division
30. Marlyn Rebadomia	PTFWRD
31. Remedios Asuncion	Public Affairs Office
32. Joseph Cruz	OSEC
33. Bernardita Tubang	MDD
34. Jean F. Allado	TDD
35. Representative	Legal

**RESOURCE PERSONS:**

1. CSC representative
2. COA representative
3. DBM representative
4. Dir. Edward C. Larubis

**TRAINING STAFF:**

1. Sonia C. Escasura - Facilitator
2. Maria B. Bongco/Merceditas C. Campo - Facilitator

Attendance to this training course shall be on official time.

All training related expenses shall be chargeable against the Human Resource Management Service Funds, subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the dates specified.

  
**HEHERSON T. ALVAREZ**  
 Secretary