



Republic of the Philippines
Department of Environment and Natural Resources

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JUL 23 2001

SPECIAL ORDER
No. 2001- 256

**SUBJECT: DESIGNATING CERTAIN DENR CENTRAL OFFICE
PERSONNEL TO COMPOSE THE OPERATIONS GROUP UNDER
THE "TEXT E-MAIL DENR" PROJECT.**

In the interest of public service and in order to fully operationalize the "Text E-Mail DENR" Project pursuant to Administrative Order (AO) No. 2001-20 dated 03 July 2001, the following personnel are hereby designated to wit:

I. Officer of the Day (OD)

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|----|-----------------------------------|---|---|
| 1. | Ms. Anita I. Iringan | - | Office of the Usec for ENR Lands, Legal and International Affairs |
| | Ms. Laila A. Taoingan (Alternate) | | |
| 2. | Ms. Yolanda Molina | - | Office of the Usec for ENR Policy & Planning |
| 3. | Ms. Ma. Dorica Hipe | - | Office of the Usec for ENR Operations |
| | Mr. Nicasio Iglesia (Alternate) | | |
| 4. | Ms. Francia Molina | - | Office of the Head Executive Assistant |
| 5. | Mr. Joseph Leo E. Oconer | - | Special Concerns Office |
| | Mr. Silvestre Soriano (Alternate) | | |

The designated OD shall be in charge of the operation of the "Text E-Mail DENR" Project during his/her duty. The ODs shall report on a rotation basis following the schedule to be prepared by the Operations Coordinator (OC).

II. Message Handling Specialist (MHS)

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|-----|----------------------------|---|---|
| 1. | Ms. Jocelyn Y. Agravio | - | Records Management & Documentation Division |
| 2. | Ms. Carmela D. Santiago | - | - do - |
| 3. | Ms. Melanie Rey | - | Special Concerns Office |
| 4. | Ms. Bella Nillo | - | - do - |
| 5. | Mr. Isagani Balobalo | - | Management Information Systems Division |
| 6. | Mr. Allan E. Gutierrez | - | - do - |
| 7. | Mr. Edwin Santiago | - | - do - |
| 8. | Mr. Guillermo Notario | - | - do - |
| 9. | Mr. Chito B. Reyes | - | Head Executive Assistant's Office |
| 10. | Ms. Maricel Elope | - | - do - |
| 11. | Mr. Tranquilino Cabacungan | - | Public Affairs Office |
| 12. | Ms. Aurora Flores | - | - do - |

The designated MHS shall man the "Text E-Mail DENR" Project Action Center following the schedule to be prepared by the OC.

III. Support Services Group (SSG)

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|----|---------------------------|---|---|
| 1. | Mr. Celso Bautista | - | General Services Division |
| 2. | Ms. Elinin Cunanan | - | Financial Management Services |
| 3. | Mr. Roy O. Gulane | - | Special Concerns Office |
| 4. | Mr. Yul Jose F. Malicsi | - | Management Information Systems Division |
| 5. | Mr. Eugene de Guzman | - | - do - |
| 6. | Mr. Joselito T. R. Martin | - | - do - |
| 7. | Mr. Ricardo Cruz, Jr. | - | - do - |

The SSG shall ensure the continuous and smooth operations of the information and communication technology component and other operational requirements of the Project.

The above-named personnel shall immediately report to the Project Action Center after a brief operational orientation by the OC.

This Order shall take effect immediately.


HEHERSON T. ALVAREZ
Secretary

Let's Go Green!