



Republic of the Philippines
Department of Environment and Natural Resources

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AUG 01 2001

SPECIAL ORDER
NO. 2001 - 378

SUBJECT : CREATION OF A PROJECT MANAGEMENT COMMITTEE TO OVERSEE THE IMPLEMENTATION OF PROJECT H.O.P.E. (HARMONY OF PEOPLE AND ENVIRONMENT)

In the interest of the service and ensure the smooth implementation and management of the Department's Project HOPE, a project Management Committee is hereby created to be composed of the following :

Chair : Undersecretary Gregorio V. Cabantac

Vice Chair : Director Edna H. Tabadora

Member : Head Executive Ass./National GAD Focal Point System
Director, Administrative Service
Director, HRMS
Director, Finance Management Service
Director, Special Concerns Office
Director, Public Affairs Office

The following are the functions of the Committee:

1. Consolidate and review the existing guidelines and procedures relative to the implementation of the project, and if necessary, amend the same and formulate new guidelines and procedures;
2. Shall oversee the awarding of all available housing units of officials and employees in the DENR Central Office, Bureaus, and Regional Offices;
3. Convene regularly to plan/discuss course of action on issues/matters arising on project implementation; and

4. Submit annual report to the Secretary.

In order to operationalize the functions of the Committee, a secretariat is hereby created to provide administrative and assistance. The Vice chair of the Committee will head the Secretariat and shall be assisted by the following staff:

Orlando A. Panaganiban	-	DENR CARP
Arnold L. Suzara	-	Legislative Affairs Office
Romeo V. Baltazar II	-	DENR CARP
Zenaida R. Opeña	-	DENR CARP
Bernadette P. Balbuena	-	DENR CARP
Maribel Estacio	-	HRMS
Renato V. Limjuco	-	DENR CARP
One (1) Lawyer	-	Representative from the Office of the Chairman
One (1) Representative from the Office of the Head Executive Assistant		

The Head of the Secretariat and the focal persons of participating bureaus and regional offices shall convene regularly to address issues/ matters that may arise on implementation of the project. They shall report regularly to the committee.

All expenses to be incurred by the Committee and its Secretariat in the discharge of their assigned tasks are chargeable against Special Projects, and GAD Funds, subject to the usual accounting and auditing rules and regulations.



HEHERSON T. ALVAREZ
Secretary