

## Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City, 1100 Tal Nat (22) 220 Co. 26 Apr. 20 \* (22) 220 Co. 26 Apr. 20 Co. 26 Apr. 20 Co. 26 Apr. 20 Co. 26 Apr. 20 C

Visayas Avenue, Diliman, Quezon City, 1100 Tel. Nos. (632) 929-66-26 to 29 \* (632) 929-62-52 929-66-20 \* 929-66-33 to 35 929-7041 to 43



JAN 18 2001

SPECIAL ORDER NO. 2001- 39

SUBJECT

AUTHORITY FOR MS. LOURIE A. OLIVERIO TO

HOLD CASH ADVANCE FOR THE RECORDS MANAGEMENT AND DOCUMENTATION

**DIVISION** 

In the interest of the service, Ms. Lourie A. Oliverio is hereby authorized to hold cash advance, in the amount of Twenty Five Thousand Pesos (P25,000.00) broken down as follows:

 Supplies (07)
 P 20,000.00

 Other Services (29)
 5,000.00

 T o t a l
 P 25,000.00

Said amount shall be chargeable against Records Management and Documents Division funds to defray emergency needs for mailing services and other incidental expenses and also for emergency purchase of supplies and materials subject to the usual accounting and auditing rules and regulations.

This Order takes effect immediately and supersedes all previous order in consistent herewith..

ADRIANO B. NAVA, JR., CESO II
Assistant Secretary for Management Service