

Republic of the Philippines **Department of Environment and Natural Resources**

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AUG 08 2001

SPECIAL ORDER No. 2001 - <u>407</u>

SUBJECT:

DESIGNATING DIRECTOR ERLINDA P. MERAM AS OFFICER-IN-CHARGE, OFFICE OF THE ASSISTANT SECRETARY FOR FINANCE AND MANAGEMENT SERVICES

In the interest of the service and in view of the official travel of Assistant Secretary Rogelio V. Paglomutan in CARAGA – Butuan City on August 9-10, 2001 to attend the 11th BIMP-EAGA Technical Working Group Meeting/Workshop on Forestry and Environment, Director Erlinda P. Meram is hereby designated concurrent Officer-In-Charge, Office of the Assistant Secretary for Finance and Management Services.

As such, she shall perform routinary functions of the Office of the Assistant Secretary for Finance and Management Services, except personnel movements and policy decision which needs the attention of the Assistant Secretary. She shall sign as follows:

ERLINDA P. MERAM

Office of the Assistant Secretary for Finance and Management Services

This Order shall take effect immediately and automatically revoked upon the return of Assistant Secretary Paglomutan.

HEHERSON T. ALVAREZ

Secretary