



Republic of the Philippines  
Department of Environment and Natural Resources

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2001-521

SEP 12 2001

SPECIAL ORDER  
2001- 521

**SUBJECT: AUTHORIZING MR. JAY ALCONIS, BUYER II, OF THE  
GENERAL SERVICES DIVISION TO BE BONDED AS  
ACCOUNTABLE OFFICER**

In the interest of the service and to ensure that all property officers are properly bonded for purposes of accountability, **MR. JAY ALCONIS**, Buyer II of the General Services Division is hereby required to be bonded.

Under P.D. No. 1445, Section 101, every officer of the government agency whose duties permit or require the possession or custody of the government property shall be accountable and for safekeeping government property/equipment/supplies and materials thereof in conformity with law.

As such he shall receive/issue supplies and materials and equipment/accountable forms and be held responsible/accountable in accordance with the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and is subject to annual renewal of bond.



**PROF. ROGELIO V. PAGLOMUTAN**

Assistant Secretary for Finance and Management Services