



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43

OCT 10 2001

**DENR SPECIAL ORDER**

No. 2001- 577

**SUBJECT: DESIGNATING MS. FE A. MENDIZABAL, CASHIER II, AS  
DISBURSING OFFICER FOR THE REDS' MEETING**

---

In the interest of the service and for the smooth conduct of the REDS' Meeting on October 15, 2001, **MS. FE A. MENDIZABAL** Cashier II of the Cashier Division is hereby designated as Special Disbursing Officer.

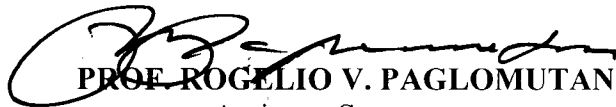
As such, she shall perform the following functions:

1. To handle the cash advance in the amount of P115,000.00 to defray all expenses to be incurred for the REDS' Meeting and related activities broken down into:

07	-	P75,000.00
29	-	40,000.00

2. To liquidate cash advances approved/utilized and to be able to replenish in accordance with the accounting and auditing rules and regulations.

This Order takes effect immediately.

  
**PROF. ROGELIO V. PAGLOMUTAN**  
Assistant Secretary