



Republic of the Philippines
Department of Environment and Natural Resources

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SPECIAL ORDER
NO. 2001-597
SERIES OF 2001

OCT 12 2001

**SUBJECT: Creating the Building Construction Committee to
Manage and Supervise the Construction of the DENR
Main Building Vertical Expansion Project.**

In the interest of the Service and in connection with the on-going construction of the DENR Main Building Vertical Expansion, a Building Construction Committee is hereby created to manage and supervise the construction implementation to be composed by the following:

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|--|---|---------------|
| a. THE UNDERSECRETARY
ENR – Legal, Lands and
International Affairs | - | Chairman |
| b. THE ASSISTANT SECRETARY
Management Services | - | Vice-Chairman |
| c. THE HEAD EXECUTIVE ASSISTANT | - | Member |
| d. THE DIRECTOR
Administrative Service | - | Member |
| e. THE DIRECTOR
Finance Service | - | Member |

The Building Construction Committee shall be responsible for the following:

1. Exercise direct control and supervision over the construction works.
2. Approve the request for extra works, change orders, suspension of works, extension period and/or termination of works.
3. Act on all billing statements arising from the Construction Project.
4. Act on any adjustment of probable construction costs indicated by changes in scope, requirements or market conditions not included in the original construction contract.
5. Submission of monthly reports to the Secretary and other concerned agency or entity on the progress of the project.
6. Inspect, accept and certify the completion of the project according to plans, specification and scope of works.
7. Act on the disposal of waste construction materials.
8. Exercise all other functions inherent or incidental to the construction projects.

Likewise, a Technical Working Group is hereby created to oversee the day to day activities over the Project for the Committee. Members hereof shall be composed of the following:

- | | | |
|---------------------------|---|---------------|
| 1. Engr. Felix Lechoncito | - | Chairman |
| 2. Engr. Emmanuel David | - | Vice Chairman |
| 3. Engr. Roberto Aguda | - | Member |
| 4. Engr. Benjamin Lipardo | - | Member |
| 5. Mr. Antonio Moreno | - | Member |
| 6. Mr. Orlando Paz | - | Member |
| 7. Engr. Jaime Bacobo | - | Member |

Officials and Personnel involved in this Construction Project by virtue of this Order and those that may be involved hereafter are entitled to an Honorarium of not less than 50% of each monthly salary chargeable against the funds for the Construction Management Fee of this Project, subject to accounting and auditing rules and regulations.

This Order takes effect immediately and shall remain in force until the completion of the Project.



HEHERSON T. ALVAREZ
Secretary

Recommending Approval:



GREGORIO V. CABANTAC
Undersecretary for ENR-Legal
Lands and International Affairs