



DEPARTMENT OF ENVIRONMENT
AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City, Philippines

DENR SPECIAL ORDER
NO. 2001-661

NOV 05 2001

**SUBJECT: Designation of OIC-Director Gloria S. Arce as the
FASPO Environmental Management Representative
(EMR)**

In the interest of the service and in order for the FASPO to be able to develop an Environmental Management Systems (EMS) and work for its ISO 14001 certification, OIC Director GLORIA S. ARCE is hereby designated as the FASPO Environmental Management Representative (EMR). As FASPO-EMR, she is responsible for the following:

1. Assist in the preparation of FASPO's EMS Manual and help ensure the completeness of all documented procedures stipulated therein;
2. Assist in the review of all relevant systems, procedures, documents, records and others and help recommend any necessary improvements and changes;
3. Lead the effective implementation of EMS and its documented procedures;
4. Report to the DENR's top management the progress of the performance of the EMS Programs and Activities;
5. Help check the effectiveness of the EMS through audits, and assist in the preparation of reports for the required corrective and preventive actions;
6. Help ensure non-conformities are corrected and also help prevent the occurrence of other EMS Non-Conformities; and
7. Consult the top management of FASPO, whenever necessary, on the overall directions, decisions, EMS Policy, resources, required procedures and instructions pertaining to the implementation of the EMS program.

This order will take effect immediately.


HEHERSON T. ALVAREZ
Secretary