



Republic of the Philippines
Department of Environment and Natural Resources

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DEC 12 2001

DENR Special Order
No. 2001-804

**SUBJECT: DESIGNATING MS. FE MENDIZABAL, CASHIER II, AS
DISBURSING OFFICER FOR THE PEENRA YEAR-END
ASSESSMENT WORKSHOP ON DECEMBER 18-19, 2001**

In the interest of the service and for the smooth operations of the conduct of the PEENRA Year-End Assessment Workshop this December 18-19, 2001 at the Holiday Inn Resort, Clark Field, Pampanga, Ms. Fe A. Mendizabal, Cashier II of the Cashier Division is hereby designated as Special Disbursing Officer.

As such, she shall perform the following functions:

1. To handle cash advance in the amount of P 50,000.00 to defray all expenses to be incurred for the PEENRA Year-End Assessment Workshop broken down as follows:

29- P 50,000.00

2. To liquidate cash advances approved/utilized and be able to replenish in accordance with the accounting and auditing rules and regulations.

This Order takes effect immediately.


Prof. ROGELIO V. PAGLOMUTAN
Assistant Secretary